

Please find below information to assist you with your conference planning. Should you need any further information, please do not hesitate to contact us.

Conference Locations

Monday 14 April 2008

7:20 – 8:15am	Bus transfers to The University of Newcastle (please refer to timetable)
8:15 – 9:30am	Registration open Hunter Building Concourse, The University of Newcastle
9:30am	Sessions commence Richardson Theatre, Richardson Wing
5:10pm	First return buses transfer to hotels (please refer to timetable)
5:15 – 7:15pm	Welcome BBQ Birabahn, Wollotuka School of Aboriginal Studies
7:20pm	Second return buses transfer to hotels from Birabahn (please refer to timetable)

Tuesday 15 April 2008

7:20 – 8:15am	Bus transfers to The University of Newcastle (please refer to timetable)
8:15 – 9:15am	Registration open Hunter Building Concourse, The University of Newcastle
9:15am	Sessions Commence Richardson Theatre, Richardson Wing
5:10pm	Return bus transfers to hotels (please refer to timetable)

Wednesday 16 April 2008

7:20 – 8:15am	Bus transfers to The University of Newcastle (please refer to timetable)
8:15 – 9:00am	Registration open Hunter Building Concourse, The University of Newcastle
9:00am	Sessions Commence Richardson Theatre, Richardson Wing
5:10pm	First return buses transfer to hotels (please refer to timetable)
5:15 – 7:15pm	Welcome Carvery Bar on the Hill
7:20pm	Second return buses transfer to hotels (please refer to timetable)

Thursday 17 April 2008

7:20 – 8:15am	Bus transfers to The University of Newcastle (please refer to timetable)
8:15 – 9:00am	Registration open Hunter Building Concourse, The University of Newcastle
9:00am	Sessions Commence Richardson Theatre, Richardson Wing
5:25pm	Return bus transfers to hotels (please refer to timetable)

Friday 18 April 2008

7:20 – 8:15am	Bus transfers to The University of Newcastle (please refer to timetable)
8:15 – 9:00am	Registration open Hunter Building Concourse, The University of Newcastle
9:00am	Sessions Commence Richardson Theatre, Richardson Wing
4:10pm	Return bus transfers to hotels (please refer to timetable)

All conference sessions and the Welcome Carvery on Wednesday will be held at The University of Newcastle, Callaghan Campus. The Welcome BBQ on Monday Evening will be held at Birabahn, Wollotuka School of Aboriginal Studies.

Fifth Australian Family and Community Strengths Pre-Conference Workshop

The Going Further with Fathers Pre-Conference Workshop runs on Monday 14 & Tuesday 15 April 2008. Registration and all workshop sessions take place in the Family Action Centre Training Room, at The University of Newcastle. Directions will be marked out from the Hunter Building Entrance. Please see the enclosed map for further details

Presenters

If you are presenting at the conference please email a copy of your PowerPoint Presentation to family@pco.com.au no later than Thursday 10 April 2008. If your file is large please email tulipsmeetings@yahoo.com.

PLEASE NOTE: There have been a few final changes to the program so please check your session carefully as the time allocated for your talk may have changed.

Catering

Included in the Dual Conference registration:

Morning tea, lunch and afternoon tea on Monday, Tuesday, Wednesday, Thursday and Friday
The Welcome BBQ on Monday Evening and the Welcome Carvery on Wednesday Evening

Included in the First National Indigenous Family and Community Strengths Conference registration:

Morning tea, lunch and afternoon tea on Monday, Tuesday and Wednesday
The Welcome BBQ on Monday Evening

Included in the Fifth Australian Family and Community Strengths Conference registration:

Morning tea, lunch and afternoon tea on Wednesday, Thursday and Friday
The Welcome Carvery on Wednesday Evening

Included in Day registrations:

Morning tea, lunch and afternoon tea on the day of registration

Special Dietary Requirements - if you have not already done so, please advise the Conference Secretariat of any special dietary requirements.

Name Badges

Please wear name badges to all sessions and the Welcome Receptions. Name badges are your ticket of admittance.

Participant List

A participant list including name, organisation and state will be provided to all conference participants. If you do not wish to appear on this list please inform us in writing no later than Wednesday 9 April 2008.

Concurrent Sessions

You may attend the session of your choice, however please note that some sessions have limited seating capacity. All session seating is available on a first-come, first-served basis.

Program & Abstract Books

Additional copies of the Conference Program & Abstract Book are available to purchase from the Family Action Centre Resources Desk at a cost of \$55 each.

Signage

There is signage throughout the University to help guide you to your location. Once you enter the Hunter building you should follow the pink circles on the floor to the Registration Desk.

From the Registration Desk you will find orange circles to guide you to the Richardson Lecture Theatre, and blue circles marking the way to the E Level breakout rooms.

Blue balloons mark the way to the Bar on the Hill, where lunch is served, and green balloons link car Park 6 to the Hunter Building, where the conference takes place.

Message Board

A message and notice board will be located adjacent to the registration desk throughout the conference. Phone messages can be left by phoning 0408 498 860. Please check the message board regularly if you are expecting a message. Messages cannot be delivered personally.

Public Telephones

Public telephones are located in the Hunter Building Concourse, both cards and coins are accepted.

Parking at The University of Newcastle, Callaghan

Parking is available in numerous University car parks. We recommend car park # 6. Please ensure you purchase a parking ticket from the ticket machines and display your ticket. You will be fined without one. Tickets are \$3 per day. Please follow the green balloons to the Hunter Building Entrance.

Conference Bus Transfers

Bus transfers as follows will be provided for delegates who have booked their accommodation through the Conference Secretariat.

If you require a seat on one of the buses please click on the following link: http://www.surveymonkey.com/s.aspx?sm=h2g8CjGEHk4ROBiSNBmD7Q_3d_3d and specify which hotel and on which days you need transfers for. If you have any problems with the link please email your information to family@pco.com.au. We require these details by Wednesday 9 April 2008.

Based on demand we may arrange bus transfers to Newcastle Airport and Broadmeadow Train Station on Wednesday and Friday afternoon, the cost is likely to be \$25 per person. If you are interested, please indicate via the link above. Please note this is NOT a booking, it is simply an indication to determine interest in this bus service.

Transfers to the University will depart at the same time each day as listed below:

Clarendon Hotel (front of Civic Theatre)	Pick up at 7:50am
Crowne Plaza	Pick up at 7:50am
Hotel Ibis	Pick up at 8:00am
Executive Inn at Wests	Pick up at 8:00am
Quest Apartments (outside reception)	Pick up at 8:00am
Travelodge (King Street)	Pick up at 8:00am
Noahs on the Beach	Pick up at 8:10am
Boulevard on Beaumont	Pick up at 8:15am

Transfers to all of the above hotels depart from the Hunter Building as follows:

Monday 14 April	First buses depart at 5:10pm Second buses depart 7:20pm (from Birabahn)
Tuesday 15 April	Depart at 5:10pm
Wednesday 16 April	First buses depart at 5:10pm Second buses depart 7:20pm
Thursday 17 April	Depart at 5:25pm
Friday 18 April	Depart at 4:10pm

Please ensure you are waiting outside your hotel **AT LEAST 5 minutes before** your departure time.

Public Transport

Taxis: 133 300

Train: Broadmeadow Train Station is the closest train station to The University of Newcastle. A taxi from here will take approximately 10-15 minutes to reach The University of Newcastle, Callaghan. Train timetables are available from www.cityrail.nsw.gov.au.

Buses: Newcastle Buses and Ferries: 131 500 Port Stephens Coaches: 02 4982 2940

Newcastle Airport Door-to-Door Shuttle Services:

Network All Travel - Ph 02 4956 9299 or 0425 242 336 (after hours)

Email info@alltravel.com.au

Happy Cabby Airport Transfers Ph 02 4976 3991 Email happycabby@novastar.com.au

Newcastle Hire Cars - Ph 02 4960 1800

Car Rental Companies:

Avis 13 63 33
Hertz 13 30 39

Budget 1300 362 848
Thrifty 1300 367 227

Europcar 13 13 90

Accommodation

Accommodation Deposits: All pre-paid accommodation deposits have been credited to your hotel accounts. You are required to pay the balance of your account, plus any incidentals, upon departure. If a credit card number was supplied to guarantee your room, this is being used as a guarantee only (unless requested otherwise) and the full account will need to be settled upon departure.

Your hotel will request a credit card on arrival to use as a guarantee for any incidentals added to your bill during your stay. We are aware that this may not be possible for all delegates so if you are unable to provide a credit card on check in you need to make alternative arrangements in the form of a 3rd party card charge authority form or cash bond for guaranteeing your booking in advance of your arrival.

PLEASE NOTE: Quest's do not accept cash bonds so you must provide them with a credit card or fax through a 3rd party card charge authority form in advance.

Boulevard on Beaumont

*131 Beaumont Street,
Hamilton
Phone: 02 4940 0088*

Hotel Ibis Newcastle

*700 Hunter Street,
Newcastle
Phone: 02 4925 2266*

Travelodge Hotel

*Cnr King & Steel Streets,
Newcastle
Phone: 02 4926 3777*

Clarendon Hotel

*347 Hunter Street,
Newcastle
Phone: 02 4927 0966*

Noah's on the Beach

*Cnr Shortland Esplanade
and Zaara Streets,
Newcastle
Phone: 02 4929 5181*

Executive Inn at Wests

*10 Rugby Road,
New Lambton
Phone: 02 4935 1100*

Crowne Plaza Newcastle

*Cnr Merewether Street &
Wharf Road,
Newcastle
Phone: 02 4907 5000*

Quest Apartments

*575 Hunter Street,
Newcastle
Phone: 02 4928 8000*

We will be able to store a small amount of luggage at the registration desk if you are departing directly from the University to the airport or train station.

Conference Secretariat

Conference Secretariat:

Tulips Meetings Management
ABN: 32 003 901 657
PO Box 116
Salamander Bay NSW 2317
AUSTRALIA
Telephone: 02 4984 2554
Facsimile: 02 4984 2755
Email: family@pco.com.au
Website: www.pco.com.au/family

Disclaimer

The views expressed by presenters at this conference are not necessarily those of the Family Action Centre or the University of Newcastle and its staff. The University of Newcastle takes no responsibility for the content of the presentations or the abstracts.